



THE TEXTILE SOCIETY

for the study of the history, art and design of textiles

The Textile Society's London Antique Textile Fair Sunday 26 September 2010 Kensington Town Hall, Hornton Street, London W8

Set Up from 8am Early Entry 9.30-10.30 Public Entry 10.30-16.30

To complement our highly successful and long running Antique Textile Fair (held annually in Manchester since 1982) we are launching our first London Fair. We invite you to join us in the sale of antique textiles and dress and good quality vintage clothing and textiles from around the world.

The September Fair has already attracted media interest and we hope that an easily accessible London venue, just off Kensington High Street, will attract many foreign buyers to join our regular supporters and Textile Society members. The date for the event has been chosen to coincide with the start of Decorex and the end of London Design Festival, when there will be many overseas and UK based designers in the capital. Posters and flyers for the event will be widely distributed and we shall promote it extensively at our Manchester Fair in March. A targeted media campaign will include interior and fashion magazines, national press, radio and the relevant guilds and societies.

The dateline for antique textiles and dress is C17th to the 1970s, (carpets and rugs before 1950). We aim to make this a quality fair and would appreciate your support in setting a high standard for our first London venture.

We have space available on two floors:

The Great Hall and stage can accommodate various stall sizes; should you require a larger space than listed on our booking form, please phone to discuss. Stallholders should note:

- Prices quoted are based on the space required for a standard trestle table of 6'x 2'6"
- The stage area, where slightly deeper spaces are available, could work well for carpet dealers.
- There may also be space available for stallholders in the hall foyer adjacent to the refreshment area, depending on the area required for Guild and Society stands. This may suit book dealers and suppliers of conservation materials— prices on application.
- If your stall is at the balcony end of the Great Hall (main entrance) you might want to consider bringing additional lighting for inspection of fine work. Wall stands and Aisle stands A1 – A12 have access to power.
- Nothing is to be fixed to the walls of the Hall, but around fifty 1 x 2 metre free-standing poster display boards are available (landscape or portrait) – see booking form. These can be positioned at the back of any stall space and are approximately 2m high.

The Lower Foyer is better suited to smaller stands and as there is a large, well-lit cloakroom / changing room on this level, it may appeal to vintage clothing dealers.

To secure your place, please complete the attached booking form and submit it with **two cheques** made payable to the Textile Society. One cheque, for 20% of the total, is payable **now** as a deposit. The second cheque, for the balance, must be post-dated **no later than 26 August 2010**. Late bookings, should space be available, will incur an additional charge of £30.

Booking Form

Please read the Terms and Conditions document before completing this form.

Stallholder Name		
Company Name		
Address		
Postcode		
Tel	Home	Mobile
Email		
Description of Goods		

Great Hall & Stage		✓
2m wide x 2m deep - price includes one table only	£150	
2.5 m x 2m (i.e. one table and space for one rail), price includes one table	£210	
3m x 2m, price includes one table	£250	
4m x 2m, price includes two tables	£330	
2 table block at aisle ends	£360	
Limited number of 1 x 2m poster/display boards (please note that nothing is to be fixed to the Hall walls)	£30	
Electricity supply points (available for wall stand holders and some aisle end stands at the balcony end of the Hall)	£20	
Extra tables – either 6'x1'6" (N) or 4'6"x2'6" (S) –please specify	£10	
TOTAL		
20% Deposit – payable now		
Balance – cheque dated no later than 26 August 2010		

Lower Foyer		✓
2m wide x 2m deep, price includes one table only	£110	
2.5 m x 2m (one table and one rail), price includes one table	£170	
3m x 2m, price includes one table	£210	
Limited number of poster/display panels (please note that nothing is to be fixed to hall walls)	£30	
Electricity supply points (limited availability)	£20	
Extra tables – either 6'x1'6" (N) or 4'6"x2'6" (S) –please specify	£10	
TOTAL		
20% Deposit		
Balance – cheque dated no later than 26/8/10		

Please be aware that as Kensington Town Hall is a new venue for us, the final layout of the stands and gangway width may vary slightly from the attached plans.

Booking form and cheques (made payable to the Textile Society) should be sent to:
 Kay Bryant, Textile Society London Fair, The Cottage, Benhams Lane, Fawley, Henley-on-Thames, Oxfordshire, RG9 6JG (Tel 01491 572126)

I agree to abide by the terms and conditions of the Textile Society's London Antique Textile Fair

Signed..... Print Name..... Date.....

The Textile Society's London Antique Textile Fair 2010 Terms & Conditions

All stands are offered for hire by the Textile Society, hereafter called THE SOCIETY; the hirer of these stands, hereafter called THE TRADER.

1. The Trader must pay the hire fee in full by 26 August 2010. No refunds will be given within 28 days of the Fair unless the stand is re-hired. In case of cancellation, the Society will retain 20% of the fee (i.e. the deposit) to cover administration expenses. A full refund will be made to The Trader if the event is cancelled for any reason by The Society. The Society cannot be held responsible for events such as civil action, acts of God or other events beyond its control.
2. Mannequins, clothes rails, racks etc. must be provided by The Trader and all such equipment and unsold stock must be removed at the end of the fair.
3. All stock MUST remain within the allocated space. To comply with Health & Safety and Fire Regulations NO stock must cover or encroach upon FIRE EXITS, AISLES, OR ANOTHER TRADER'S STAND. The Society WILL remove stock which contravenes this regulation.
4. The Society will demand removal of any item from their stand, which is not deemed suitable to the aims or criteria of the Textile Society's London Antique Textile Fair. As a general rule, this would apply to items dating from 1980 onwards. Items of a contemporary nature (unless sold as conservation materials, or newly published books on textile subjects), and items which do not relate to historic textiles and allied subjects **will not be permitted**. If in doubt, the Trader should seek advice from the Society.
5. The Society is not responsible for any loss, damage or theft of Traders' goods and effects. The Society has public liability insurance for the event. The Trader is responsible for insurance of his own goods and effects.
6. Stands are offered on a 'first come, first served' basis. The Society reserves the right to decide the placement and allocation of Trader's stands. The final decision on allocation and placement rests with the Society and is not negotiable.
7. The Society reserves the right to photograph goods and displays at the Textile Society's London Antique Textile Fair for future publicity.
8. Electricity supplied to stands is used at the Traders own risk. The Society reserves the right to request removal of any electrical goods or appliances which do not conform to Health & Safety regulations or which pose a potential hazard to the public.
9. Doors to the venue will open to traders at 8.00 am on the morning of the Fair.
10. No trader is permitted to begin packing away their stand until 4.30pm on the day of the fair.

All Terms and conditions MUST be met.

Notes to Stallholders

Access / Setting up

We have access to the Hall from 8am. There will be no access to the forecourt for unloading before this time. The Hall is in a residential area; please **do not** park in resident parking bays, block other vehicles, or unload on the street.

The conditions of hire require The Textile Society to provide traffic marshals to control unloading on the forecourt and **vehicles must be removed from this area immediately after unloading**. The marshals are there to help ensure that this operation takes place as smoothly as possible - please follow their directions.

A friendly warning - the hire regulations state that : “***The concourse is a designated wheel clamping area and a £75 removal fee will be charged for any vehicle, which has overstayed their permitted time or if loading is not a constant activity.***” Do beware!

There is a lift to Hall level from the car park below, but there is just one small lift car and a number of fire doors between the car parking area and the lift well – you should be aware of this before choosing to unload by this route.

Parking

There is a public car park immediately below the Town Hall with 460 spaces. Enter Campden Hill Road from Kensington High Street. Turn first right into Phillimore Walk then immediately left down the entrance ramp to the car park. Current all day Sunday car parking charge: £4.00. Link to map here :

<http://www.streetmap.co.uk/map.srf?x=525403&y=179659&z=0&sv=w8+7NX&st=2&pc=w8+7NX&mapp=map.srf&searchp=ids.srf>

Public Transport

Please advise your clients that there are excellent public transport links to Kensington Town Hall :

By London Underground: Circle or District Line to High Street Kensington, out through the arcade onto Kensington High Street, turn left and cross the High Street via pedestrian crossing and walk straight up Hornton Street. Kensington Town Hall is approximately 100 metres up Hornton Street on the left hand side.

By bus from mainline stations: No. 52 or C1 from Victoria; No. 27 from Marylebone and Paddington; No 10 from Euston and Kings Cross. ; No 9 from Aldwych / Hammersmith

Stallholders Badges

Two badges per stall will be posted to you before the event. Badges should be worn at all times and will be checked as you enter the Hall. For larger stalls (4m plus) up to two more badges may be purchased at £5 each for additional helpers. Helpers must be genuine, not dealers or friends please.

Porter Assistance

We will have porters on duty on the forecourt to help speed up unloading stock and transporting into the hall in the morning. Should you require their assistance at the end of the fair, there will be a charge of approximately £10 / stand – please arrange this directly with the porters on the day.

Refreshments

Cusine on Cue will run a café bar in the foyer throughout the day and plans to open early in the morning to offer teas, coffee and breakfast sandwiches and snacks to stallholders before the Hall opens to the public. The opening time will, however, depend on how early the caterers are given access to the hall. A menu and price list will be emailed to stallholders prior to the event.